

Schools Forum – 9 November 2023

Staffordshire Schools Forum Termly Membership Review and Constitution Update

Executive Summary:

- The Schools Forum school membership was reviewed in September 2023 to confirm that the proportions of school representatives remained broadly comparable to the pupil numbers in each of these categories. The results of that review are presented for note by Forum members.
- At the same time the opportunity was taken to make some minor amendments to the constitution.
 - References to the “Prosperous Staffordshire Select Committee” have been changed to “Prosperous Overview and Scrutiny Committee”.
 - Alterations have been made to the style and format of the Schools Forum constitution to ensure it remains in line with current County Council brand guidelines.

Recommendations:

That Schools Forum:

- notes the update to Appendix C of the Schools Forum Constitution;
- notes the change of the reference from the Prosperous Staffordshire Select Committee to the Prosperous Overview and Scrutiny Committee;
- notes the changes of the logo and branding of the Staffordshire Schools Forum Constitution;
- agrees to allow future amendments to Appendix C of the Schools Forum Constitution to be undertaken by the Chair under designated powers.

Report of Director for Children and Families

PART A

Reasons for recommendations:

1. To ensure the Schools Forum constitution continues to provide accurate membership information, and remains in line with County Council reporting processes and branding guidelines.

PART B

Background

2. As per section 3.3 of the Schools Forum Constitution, a process is undertaken by the local authority at the beginning of each term to confirm the proportions of maintained and academy school representatives are broadly comparable

to the pupil numbers in each of these categories.

3. The last review took place in September 2023. These results are available at Appendix 1 of this report. This information has also been updated at Appendix C of the Schools Forum constitution.
4. Whilst this process was carried out the opportunity was also taken to make some minor amendments to the Schools Forum constitution.
5. The majority of the document agreed in March 2021 remains in place, however some alterations have been made so that it remains in line with current County Council scrutiny processes, and logo and brand guidelines.
 - 5.1 Two references to the “Prosperous Staffordshire Select Committee” contained in paragraph 1.3 and Appendix A of the document have been amended to reference the “Prosperous Overview and Scrutiny Committee”.
 - 5.2 The front cover has been updated to include the current County Council logo and branding.
6. It is proposed that the approval of future amendments to Appendix C of the Schools Forum Constitution be undertaken by the Chair under their designated powers, with the information presented to members for note at the next scheduled Schools Forum meeting.
7. The updated Constitution can be found at Appendix 2 to this report.

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